



Fiscal Year (FY) 2024 Intercity Bus Security Grant Program (IBSGP) Rollout Briefing

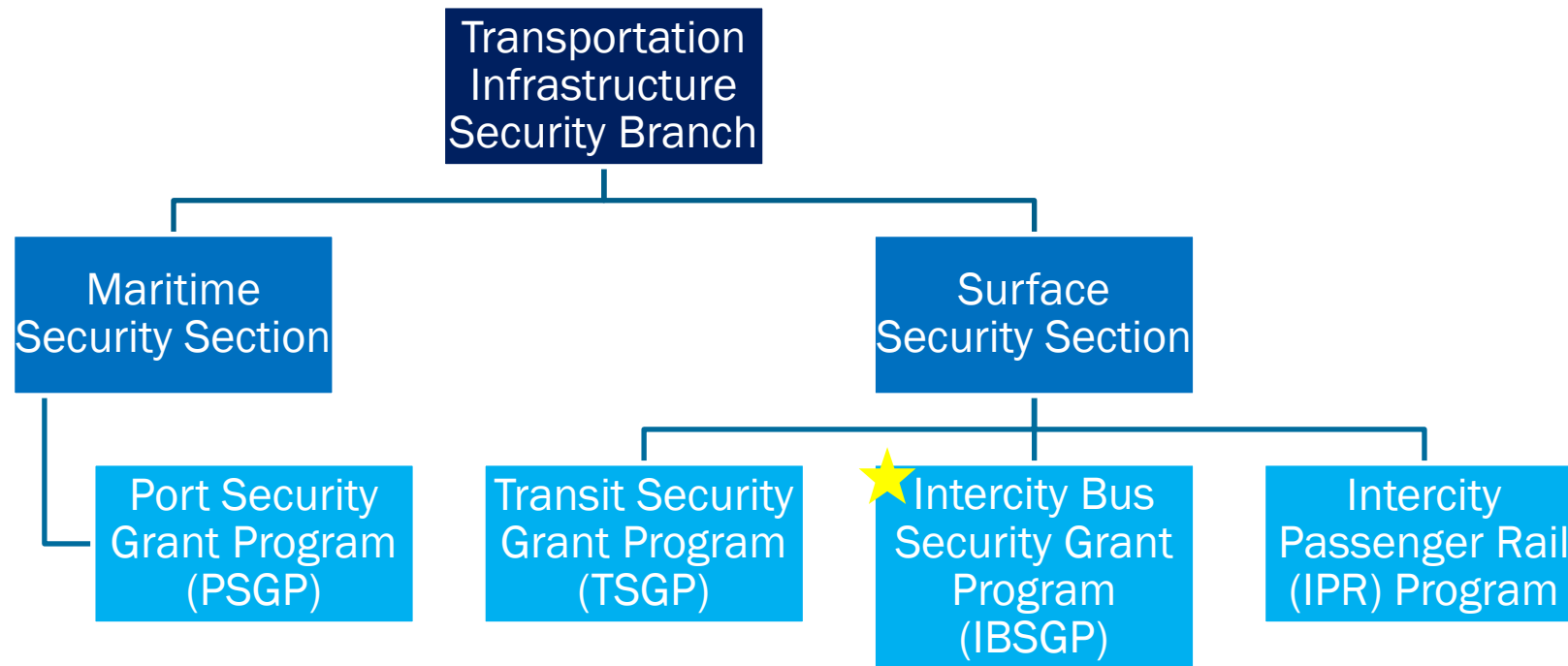
Grant Programs Directorate | April – June 2024



FEMA

Transportation Infrastructure Security Branch (TISB)

- As a TISB component, the **Intercity Bus Security Grant Program (IBSGP)** provides funds to eligible private operators of intercity over-the-road bus transportation systems, to protect critical transportation infrastructure and the travelling public from acts of terrorism, and to increase the resilience of the transit infrastructure.



Fiscal Year (FY) 2024 IBSGP

Program Overview

- FY2024 IBSGP funding is reduced 10% from FY 2023.

Eligible Applicants are private operators providing transportation with an over-the-road bus system who:

- Within three (3) years of the FY2024 IBSGP application period opening (April 16, 2024), will have completed, or updated, a vulnerability assessment and security plan (VASP) **AND**
 - For assistance with VASPs, please contact highwaysecurity@tsa.dhs.gov
- Provide either a:
 - Fixed-route intercity bus transportation providing service to at least one Historically Eligible Urban Area Security Initiative (UASI) Area **OR**
 - Charter bus service using over-the-road buses and provide a minimum of 50 trips annually to at least one Historically Eligible UASI Area.

Funding Summary		
	FY 2023	FY 2024
IBSGP	\$2M	\$1.8M



Fiscal Year (FY) 2024 IBSGP (cont.)

Program Overview (continued)

- The FY2024 IBSGP Period of Performance (POP) is **two (2) years**. The financial reconciliation period (after the end of the award's initial POP) is 120 days.
- **Only one Investment Justification (IJ)** may be submitted with a FY 2024 IBSGP application.
 - The IJ may contain one Project, or one Project with multiple related components.

Historically Eligible UASI Areas

- Consistent with other transportation grants' eligibility requirements, DHS/FEMA expanded IBSGP to include all Historically Eligible UASI Areas. A list of Historically Eligible UASI Areas is provided in the FY2024 IBSGP Notice of Funding Opportunity (NOFO), pages **10 – 12**.



Important Information

The Federal Government transitioned from using the Data Universal Numbering System (DUNS), effective April 4, 2022.

- A non-proprietary identifier known as a Unique Entity Identifier or UEI is now being used.
- Unique Entity Identifier registration information is available at [GSA.gov](https://www.gsa.gov).
- For entities that had an active registration in [SAM.gov](https://www.sam.gov) (prior to April 4, 2022), the UEI has automatically been assigned and no action is necessary.
- For all entities filing a new registration in [SAM.gov](https://www.sam.gov) (on or after April 4, 2022), the UEI will be assigned to that entity as part of the [SAM.gov](https://www.sam.gov) registration process.

The FEMA GO System replaced the Non-Disaster Grants Management System (ND Grants).



Important Information (cont.)

Build America, Buy America Act (BABAA) Public Law 117-58, Title IX

- BABAA requires all federal agencies to use a Domestic Content Procurement Preference (DCPP) to ensure that no federal financial assistance for “infrastructure” projects is provided unless the iron and steel, manufactured products, and construction materials used in that infrastructure are produced in the United States.
- These requirements only apply to awards or funds obligated on or after January 2, 2023.

BABAA Small Projects Waiver

- The Office of Management and Budget (OMB) approved FEMA’s Small Projects Waiver of the Build America, Buy America Act (BABAA) requirements.
- This waiver applies to projects under FEMA federal financial assistance awards or subawards where the total project cost does not exceed the federal simplified acquisition threshold (currently set at \$250,000).



FY 2024 IBSGP National Priorities

National Priorities

- FY 2024 IBSGP has **two National Priorities** (either are eligible for the score multiplier consideration (20%)):
 - Cybersecurity
 - Soft targets and crowded places

NOTE: All activities previously allowable under the National Priority Area “Emerging Threats” remain allowable under IBSGP (e.g., stand off detection systems) in their appropriate cost categories.



FY 2024 IBSGP National Priority Area Project Examples

- **Enhancing Cybersecurity**
 - Cybersecurity risk assessments
 - Cybersecurity training and planning
- **Cyber Projects that address:**
 - Vulnerabilities identified in cybersecurity risk assessments.
 - Improving cybersecurity of critical infrastructure to meet minimum levels identified by DHS's Cybersecurity and Infrastructure Security Agency (<https://www.cisa.gov>).

FY 2024 IBSGP National Priority Area Project Examples (cont.)

- **Enhancing the Protection of Soft Targets/Crowded Places**
 - Physical security enhancements at locations in Historically Eligible UASI Areas
 - Security cameras (CCTV)
 - Security screening equipment and technology for people and baggage
 - Access controls
 - Fencing, gates, barriers, etc.
 - Remote disabling technology for over-the-road bus fleets
 - Automatic Vehicle Location (AVL) technology and Global Positioning Software (GPS)

FY 2024 IBSGP Enduring Needs

Enduring Needs

- Those **second-tier priorities** that support the National Priorities and help recipients implement a comprehensive approach to securing critical transportation infrastructure (**No Enduring Needs are eligible for the 20% Multiplier**):
 - Effective planning
 - Training and awareness campaigns
 - Equipment and capital projects
 - Exercises

NOTE: *National Priorities and Enduring Needs* are most effectively addressed when a holistic approach to terrorism preparedness, mitigation, and response is planned for and implemented.



FY 2024 IBSGP Enduring Needs Project Examples

- **Planning**

- Development of/updates to:
 - System-wide Security Risk Management Plans
 - Continuity of Operations Plans
 - Response Plans/Station Action Plans
 - Risk assessments
 - Asset-specific remediation plans
- Efforts to strengthen governance integration between/among regional partners.



FY 2024 IBSGP Enduring Needs Project Examples (cont.)

- **Training**

- Security training for employees (to include, but not limited to):
 - Basic security awareness
 - Active shooter/attacker

- **Public Awareness**

- Public awareness/preparedness campaigns (to include, but not limited to):
 - Public situational awareness programs (e.g., “See Something, Say Something”)



FY 2024 IBSGP Enduring Needs Project Examples (cont.)

- **Exercises**

- Realistic exercises that:

- Enhance anti-terror awareness, preparedness and response
 - Identify and mitigate vulnerabilities
 - “Red Team” scenarios to improve the recipient’s anti-terror response with supportive resources (e.g., law enforcement, UASI Working Groups)

Allowable Project Costs

IBSGP Projects shall be both feasible and effective in design and should be able to be fully completed, within the 2-year awarded period of performance.

- Eligible applicants are required to provide a non-federal source for their Cost Share of 50% of Total Project cost (Cash only).
 - **Example:** If the total project cost is \$100,000, then:
 - Federal share is 50 percent of \$100,000 = \$50,000
 - Recipient cost share is 50 percent of \$100,000 = \$50,000
- Applicants shall list their Cost Share amounts under Non-Federal Resources in all Budget documents.



Allowable Project Costs (cont.)

Project Planning

- **Management and Administration (M&A):**
 - M&A costs may not exceed 5% of the total grant award.
 - M&A activities are those costs directly relating to the management and administration of the IBSGP award, to include grant writer fees up to \$1,500.

- **Indirect Costs:**
 - Indirect costs are allowable as described in the NOFO.
 - If the applicant wants to charge indirect costs and is required to have a negotiated indirect cost rate agreement, it must submit that negotiated agreement as an attachment with the application.
 - If the applicant is not sure whether it is required to have a negotiated agreement or falls under a different category, contact the relevant Preparedness Officer or Grants Management Specialist.

- **Full or Part-Time Staff or Contractors/Consultants costs are allowable.**

- **Other Authorized Expenditures are allowable, as outlined in the NOFO and Preparedness Grants Manual.**



Investment Justification

Investment Justifications (IJ):

- **The single IBSGP IJ shall contain one project or one project with multiple related components (e.g., perimeter fencing, restrictive door/gate access, and exterior lighting would all be considered a Facility Security project).**
 - The IJ project shall not contain multiple unrelated components (e.g., a perimeter fencing project, and remote vehicle disabling technology).
 - Explain how your proposal supports your VASP.
 - **DO NOT USE SPECIAL CHARACTERS (!,@,#,\$,%, &,* ,=,+) FOR ANY FILE NAME.**
 - **DO NOT USE PASSWORDS FOR ANY DOCUMENT SUBMITTED ONLINE.**

Investment Justification

Detailed Budget Worksheets are required, and should contain:

- Breakdown component costs (e.g., don't enter "Camera System for \$100,000", instead list major project components, such as 5 Pan-Tilt-Zoom (PTZ) Cameras at \$10,000 each, or one 100-hour DVR at \$5,000, etc.)
- Cost categories should demonstrate total costs (to include, but not limited to, total equipment cost, personnel costs, and M&A)
- Budgets must be approved by FEMA
- Some budgets may be approved as submitted
- Some budgets may require revision(s) per approved costs, categories or to address budgetary transparency.

Environmental Planning and Historic Preservation (EHP) Compliance

FEMA determines whether an EHP Screening Form must be submitted for an awarded project, and that determination is evidenced as an EHP HOLD within an award's Terms and Conditions.

- If awarded, costs associated with the preparation of EHP documentation may be reimbursable under M&A.
- The EHP Screening Form is located at: <https://www.fema.gov/media-library/assets/documents/90195>
- **3-year rule exemption for previously reviewed buildings:**
 - The building must have had an EHP review within the past 3 years
 - The building must be less than 43 years old at the time of the last review
 - The new scope of work must be completely interior work only

NOTE: The EHP review process *must be completed and approved by FEMA* before funds are released to begin an awarded project. All projects funded with federal funds and non-federal resources (to include match/cost share) must comply with all EHP laws, regulations, and Executive Orders.



FY 2024 Application Process

- Read the NOFO – it includes all application requirements!
- Register in FEMA GO immediately.
- Organizations must have a Unique Entity Identification (UEI) number, active System for Award Management (SAM) registration, and FEMA GO account to apply for grants.
 - In addition to having a UEI number, all organizations applying online through FEMA GO must register with SAM.gov.
 - Failure to register with SAM will prevent your organization from applying through FEMA GO.
 - SAM.gov registration must be renewed annually **and now includes a requirement to list all predecessors, subsidiaries, and immediate and highest-level owners.**
- **SAM.gov registration must be active at all times** throughout the application and award period; if an applicant's SAM.gov registration lapses between the time of application and award, FEMA reserves the right to **NOT make an award to that applicant.**



FY 2024 Application Process (cont.)

- Go to <https://go.fema.gov>
- Submit your ENTIRE application in FEMA GO (User Guide can be found here).
- Recommend completing this step at least 7 days prior to the application deadline to minimize delay.
- Make sure your FEMA GO account is active.



FY 2024 Application Process (cont.)

- Attach your required **IJ, detailed budget worksheet**, and if applicable, Five-Year Security Capital and Operational Sustainability Plan as well as any supporting documentation (e.g., assurances and certifications) in FEMA GO.
 - **NOTE:** Letters of support from members of Congress are not considered for review; there is no added benefit to including letters of support.
- Submit your final application in FEMA GO (Help Desk: femago@fema.dhs.gov or 1-877-585-3242).
- **The FY 2024 IBSGP Application Period closes June 24th at 5 pm ET.**
- **DO NOT BE LATE** – applications submitted after the deadline will not be considered.



FEMA GO Resources

- **For Applicants Homepage:** Provides links for finding grant opportunities, registering for FEMA GO, and submitting a FEMA GO application.
- **Applicant Resources site:** Provides all tools and documents available to assist applicants with FEMA GO processes, including application submission FAQs, user guides, tutorials, etc.
- **All About Grants:** Provides training webinars and application tips for applicants from grant-making organizations - <https://www.fema.gov/grants/guidance-tools/fema-go>
- **FEMA GO Support:** For questions involving completion of a FEMA GO application, the FEMA GO help desk is available femago@fema.dhs.gov or 1-877-585-3242



IBSGP Application Review Process

- All eligible applications undergo an initial review by FEMA to ensure that they are completed in accordance with the application requirements:
 - Include detailed budget worksheet and IJ
 - Submitted on time
 - FEMA **will not** notify applicants of incomplete applications during the application period
- All completed/eligible applications are securely transmitted to the National Review Panel (NRP).
- NRP conducts an in-depth review to score and recommend projects by:
 - Alignment to the National Priority Areas and IBSGP priorities as outlined in the NOFO;
 - Determining effectiveness of the project in reducing risk associated with potential terrorist attacks and all other types of hazards;
 - Evaluating and prioritizing the extent to which a project's likelihood of success or continued success without requiring additional Federal assistance; and
 - Determining the project's ability to be completed within the submitted timeframes.



IBSGP Application Review Process (cont.)

- Projects may have their funding reduced or denied due to ineligible and/or unjustified costs.
- DHS/FEMA headquarters Grants Management Specialists will also conduct financial risk assessments using the following criteria:
 - Allowability, allocability, and financial reasonableness of the proposed budget and investment information
 - Whether a recipient meets the financial and legal requirements listed in 2 C.F.R. Part 200
- A recommended project slate based on final IBSGP project scores is presented to the Secretary of DHS, who makes the final funding determination.



Quick Points

- Follow the instructions in the NOFO – ensure that all registrations and submissions are completed on time!
- Ensure your project addresses IBSGP priorities and does not contain unallowable costs under the IBSGP
- Projects that sufficiently address one or more of the National Priority Areas will receive an additional 20% score increase.
- Reimbursements are allowable for all eligible costs associated with the project; allowable costs are generally those:
 - Identified in the NOFO and/or the Preparedness Grants Manual,
 - Specifically approved by your Preparedness Officer, and/or
 - Not specifically prohibited by the program guidance or Federal legislation.

Quick Points (cont.)

- Project funding relates to the approved scope of work in the IJ.
 - If your project is part of a larger project, identify the larger project and what portion will be accomplished with the requested funds; that portion will be treated as an individual project for funding and progress tracking purposes.
 - Be sure to only request funding for that portion of the larger project that can be completed within the period of performance.
- Final funding amounts, including partially funded projects, will be identified in the final award documents.
 - A revised detailed budget must be submitted to FEMA for approval prior to project implementation.
 - Consultation with your Preparedness Officer is recommended prior to resubmitting the budget.
- Generally, projects may not be modified from the approved scope of work. If a scope of work change is needed post award, contact your Preparedness Officer.
- Make sure you have complied with all EHP requirements prior to initiating your project. If you are unsure if your project will require an EHP review, contact your Preparedness Officer.
- Please reach out to your Preparedness Officer with any questions (see state assignment on slide 28).



Key Dates for Applicants

April 16th : NOFO release and start of the IBSGP application period

May 2nd : FEMA hosted outreach call at 1pm ET. Registration Link:

https://fema.zoomgov.com/webinar/register/WN_oAPuD85VQdus2ljVo_Oycg

May 14th : ABA hosted outreach call at 1pm ET. Registration Link:

<https://register.gotowebinar.com/register/5923888713724398169>

June 4th : FEMA hosted outreach call at 1pm ET. Registration Link:

https://fema.zoomgov.com/webinar/register/WN_YnlmikovqSzbwt_GM44CKQ

June 17th : Recommended deadline for IBSGP application submission into FEMA GO

June 24th : 5PM ET final deadline for IBSGP application submission into FEMA GO



Contact Information – IBSGP State and FEMA Region Assignments

Last Name	First Name	Phone Number	Email	Portfolio
Gronsbell	David	202-436-0699	David.Gronsbell@fema.dhs.gov	AL, AR, AZ, CA, CO, DC, FL, IA, IL, IN, KS, KY, LA, MD, ME, MI, MN, MO, MS, NM, OH, SC, TN, VA, VT, WA, WI
Thurston	Sandra	202-731-9644	Sandra.Thurston@fema.dhs.gov	AK, CT, DE, GA, HI, ID, MA, MT, NC, ND, NE, NH, NJ, NV, NY, OK, OR, PA, RI, SD, TX, UT, WV, WY



Questions?



FEMA