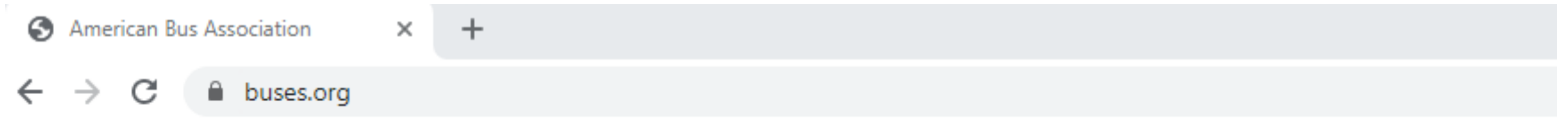


Go to ABA's website: www.buses.org and click on My ABA to begin your login process. Enter your email address and the password you created. If you have forgotten your password, just click the link for a reset request.



[My ABA](#) | [Find a](#)

Working For You

Once you are in your profile, you will want to add any missing information or make updates. Begin by clicking on the various tabs and rows to add info. The blue highlighted row's content is visible on the right side. Be sure to SAVE. Key areas: Email Address, Add one (1) Image, Personal Info for your subscriptions, and Change Password.

The screenshot shows a user profile interface with the following elements:

- Navigation Tabs:** Overview (selected), Account, Organizations, Purchases.
- Profile Card:** Includes a placeholder for a profile picture with an "add" button, a phone number "#143632", and contact information for "TEST ACCOUNT" (No Primary Address, No Primary Phone, Email: jaketest@gmail.com). It also features a "NO ACTIVE MEMBERSHIP" badge and an "OPTED-IN TO SHOW IN MEMBER DIRECTORY" button.
- Information Menu:** A vertical list of sections: Personal Info, Contact Info (highlighted in blue), Committees, Speaker Info, Additional Info, Change Password, and Privacy.
- Addresses Section:** Includes tabs for Addresses, Phone Numbers, Email Addresses, and Web Links. A prominent green "Add New Address +" button is visible above a table with columns for Address, Type, and Primary.
- Additional Features:** An "Add Image" button and a "Notes" section are also present.



This member's photo is a 'best practice' example. She is staged in front of her organization's banner and actively engaging the audience.

To move from your membership profile to that of your organization, click on the Organizations tab. Consider the organization as the account and you are a contact within the account. Click on the blue Manage button. You are now in the organization's profile (lower)

[★ Overview](#)
[Account](#)
[Organizations](#)
[Purchases](#)

Organizations

1 [1 to 1 out of 1 records] Filter

Name	Relationship	Manage
TEST ACCOUNT	< TEST ACCOUNT is Primary Employer of Jake > Jake is Primary Employee of TEST ACCOUNT	Manage

1

[← Back](#)
[Manage Survey Information](#)
[Manage Employees](#)

[★ Overview](#)
[Account](#)
[Individuals](#)
[Purchases](#)
[Profile Sheet](#)
[Buy](#)

Employees


[+ Add New](#)
[Filter Results](#)

Record Number	First Name	Last Name	Title	Email Address	Record Added On	Actions
142006	Test 14B	14B		14B@gmail.com	8/9/2019	Edit Remove
143632	Jake	Arg		jaketest@gmail.com	3/27/2019	Edit Remove

The organization's profile information is the visible marketing tool you have on the ABA website in the Find a Member search. It is also an important resource when Buyers/Sellers make requests for Marketplace appointments. This is your member benefit! Let's go through some of the tabs....

← Back Manage Survey Information Manage Employees

★ Overview Account Individuals Purchases Profile!



add

#143633

🏠 111 K St NE
Washington, District of Columbia 20002-81
United States Edit

📞 (202) 218-7209 Edit

✉ No Primary Email add

🌐 www.testaccount.com Edit


NO ACTIVE MEMBERSHIP

Add Image

Upload one (1) image of your product, venue, logo, etc. Important: check the box to Save as Primary Image after uploading.

IMAGE UPLOAD

Select new image to upload: *



Browse

Title:
TEST ACCOUNT

Description: *

Save as Primary Image

Maximum upload size is 5 MB
Allowed file extensions : jpg, jpe, jpeg, png, gif, bmp

Upload Image Close

Account tab: the Description you enter will be visible from the member search in Find a Member on the ABA website. *Best practice:* write the description to fit the audience. i.e. If you can accommodate buses easily at your venue, include that information. Click SAVE at the bottom.

★ Overview | **Account** | Individuals | Purchases | Profile Sheet | Custom | Buy

Organization Info | Contact Info | Additional Info

Name: * TEST ACCOUNT

Web Site: www.testaccount.com

Show In Directory:

Description:
A Normal text | Bold | Italic | Underline |
[Image] [Edit]

Tour Operator Level: [Dropdown]

Associate Type: [Dropdown]

Travel Industry Number of Entities: Single Entity [Dropdown]

Number of Full-Time Employees: [Text Box]

Number of Part-Time Employees: [Text Box]

BusPAC Solitcitation:

Primary Category: * Brewery/Distillery/Winery [Dropdown]

Review the Contact Info and make changes as needed.
Go through all the tabs. Click SAVE!

★ Overview | ✍ Account | 👤 Individuals | 🛒 Purchases | 📄 Profile Sheet | 📄 Custom | 🛒 Buy

🏠 Organization Info | **✉ Contact Info** | 📁 Additional Info

🏠 Addresses | 📞 Phone Numbers | ✉ Email Addresses | 🔗 Web Links

Add New Address +

1 [1 to 1 out of 1 records] ⌵

Y

Address	Type	Primary	Linked	Ship To	Edit
i 111 K St NE Washington, District of Columbia 20002-8105 United States 🇺🇸	Work	✓			Edit

Profile Sheet:

[★ Overview](#)[✎ Account](#)[👤 Individuals](#)[🛒 Purchases](#)[📄 Profile Sheet](#)[📄 Custom](#)[🛒 Buy](#)

Don't miss the opportunity to upload a marketing piece targeted to your audience. If you are a DMO, incorporate photos of your destinations in addition to the text. Here's an example:



DISCOVER
Prince William & Manassas, VA
Where America's Story Becomes Yours

Manassas National Battlefield Park

Ben Lomond Site - Civil War Hospital

National Museum of the Marine Corps

Popular Student Group Activities

Create your story in Prince William & Manassas, VA, where you can...

- Stand on the spot where “Stonewall” Jackson earned his name at **Manassas National Battlefield Park**

Explore the history of America's oldest fighting...

You have the option to make membership payments online.

Pay Open Balances

UNPAID BALANCES

\$580.00

As of: 9/14/2020



[Make Payment >](#)

Memberships

Manage Survey Information: Each market segment has an additional information area in the Manage Survey Information section. Click on the blue button (top left photo) for the next step (bottom left photo). Click on the green button to Edit. The sample on the right is from the Bus Operator survey. You will also have sections in which to indicate your destinations, demographics, interests, etc. Click SAVE when complete.

- [← Back](#)
- [✎ Manage Survey Information](#)
- [↓ Manage Employees](#)

- ★ Overview
- [✎ Account](#)
- [👤 Individuals](#)
- [🛒 Purchases](#)

[← My Profile](#)

Manage Survey Information

Click the button below to manage the Membership Survey.

[✎ Edit Survey for Coachway Tours](#)

i Do you own lift-equipped motorcoaches/buses or vans?:

How many of the following types of lift-equipped vehicles do you operate in your fleet?
Indicate the number of buses or vans

i Over the Road Bus with Lift:

i Mini-Bus with Lift:

i Van with Lift:

i Trolley with Lift:

i Executive Coach with Lift:

Customer Base: Indicate percentage for each customer base segment. (Total must equal 100%)

i Adults (26 - 54):

i Seniors (55+):

i Student/School/Youth (under 25):

How does **your** profile look on the ABA website?
www.buses.org/membership/find-members
Search for your organization -
Click on **More Info**

Philadelphia Phillies

📍 1 Citizens Bank Way
Philadelphia, Pennsylvania 19148-5205
☎️ 1-215-218-5654
📧 snieland@phillies.com
🌐 <https://www.mlb.com/phillies>

More Info

MORE INFORMATION



Philadelphia Phillies

1 Citizens Bank Way
Philadelphia, Pennsylvania 19148-5205
☎️ 1-215-218-5654
📧 snieland@phillies.com
🌐 <https://www.mlb.com/phillies>

Membership: Travel expiring 12/31/2020

Primary Category: Sports Activity/Event

Organization Description

Dazzle your guests at the spectacular home of The Philadelphia Phillies, Citizens Bank Park! During the summer, April through September, catch one of our 81 home baseball games. Groups of 25 or more people can sit together and are entitled to discounted tickets. Enhance your experience by hosting a pre-game party with food and beverages in one of our party areas located throughout the park.

www.phillies.com/groups

Tours of Citizens Bank Park are offered year-round. Guests can see the playing field, premium seating areas and our outfield entertainment area during the 90-minute tour. Special rates and tour times are available for groups of 25 or more people. www.phillies.com/tours

Think outside the batter's box! Citizens Bank Park plays host to events all year round and has the space for almost any gathering of any size, such as trades shows, corporate meetings, picnics, employee functions,