**Earnestine L. McMillian**

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**Objective**

I am a very focused person with a strong commitment to operations; safety and security. Experienced in law enforcement, investigations, and safety; seeking an advancement opportunity in safety to contribute exceptional work ethics, attention to details with great leadership ability to the company’s Safety Department.

**Qualifications**

* Multitasking abilities; setting job priorities
* Excellent organizational, decision making, verbal and written communication skills
* Versatile, resourceful, easily adapts to new challenges, responsibilities and environments
* Successful team member to meet and exceed expectations

**Education**

High School diploma

91 Credits in Criminal Justice-Kaplan University

Dean & Presidents Honor Lists-Kaplan University-Sorority Member: Alpha Beta Kappa

**Relevant Experience**

Drive America, LLC/CoWest Transportation February 2021-Present

Director of Safety & Education

As Director of Safety, I am responsible for the Safety and Security for CoWest and its subsidiaries. As Director of Education, I run the Drive America, LLC driver training school.

**Transdev**  March 2019-August 2020

Director of Safety & Compliance

As Director of Safety I was responsible for the safety and compliance for two contracts that Transdev was awarded in Hillburn NY

**Coach USA**

Regional Director of Safety July 2016-December 2018

I was responsible for my region's safety compliance ensuring the State, local ordinances, Federal regulations and Company policies were adhered to. I interacted with drivers promoting safety. I supervised four local safety safety managers at the terminals in my region.

**Greyhound Lines, Inc.**

* Coach Operator June 2003-March 2005
* Operational Supervisor March 2005-August 2006
* Regional Safety Manager August 2007-2016

As a coach operator, I drove intrastate and interstate carrying passengers safely to their destinations.

As an operational supervisor, I was responsible for over 200 drivers and terminal employees ensuring that they followed Greyhound policies, state and federal laws and regulations. I was responsible for scheduling, log accuracies and ensuring that each employee's pay was correct. I handled customer, and employee complaints. I put together the grievance files and handled grievances on pay and policy issues.

As a Regional Safety Manager, I developed the Ground Guide Program currently used as Greyhound’s official backing program nationwide. I was responsible for drivers adhering to DOT regulations and state and federal laws. I created a monthly Safety bulletin for drivers, terminal personnel, food service and maintenance.

I was responsible for ensuring that the terminals are in compliance with OSHA, DOT and all local, state, and federal regulations. I conducted road checks on drivers using radar and in vehicle cameras. I monitored driver logs to ensure accuracy of hours and completion. I participated in third step grievance and arbitration hearings on safety issues with drivers. I assisted managers and drivers with the investigation and rating of all accidents and injuries.

**Marva A. Davis, P.A.**

Legal Assistant August 2001-August 2002

As a legal assistant, I was responsible for the attorney’s calendar, legal research, appointments, and office management.

**The Tracer Group, Investigation & Security, Inc** May 1997-August 2001

President/Owner

As owner and President of the company, I was responsible for marketing, payroll, managing, evaluating investigators and security officers working for me. I secured contracts for security and investigative services supplied by my company.

**Information Consultant, LTD**

Division Chief January 1990-May 1997

As division chief, I was responsible for seven investigators; guiding them in finding viable solutions too the many diverse problems in the insurance and corporate industry. Conducted training, in-service training for all investigators from a core curriculum and training modules I devised. Required to evaluate subordinates, and maintain case management, in addition to investigative duties.

**Police Officer/Deputy Sheriff**  June 1984-August 1988

As a certified police officer and deputy sheriff I enforced the constitutional, state, county and city laws and ordinances. I worked narcotics as an undercover officer and investigator. I investigated traffic accidents, traffic violations, deaths, rapes and domestic violence.

**Other Experience/Training**

Police Standards and Training (Police Academy)

OSHA -501, OSHA-511, OSHA-7505, and OSHA-Recordkeeping

NATMI-Motor Fleet Accident Investigation

NATMI-Safety Supervisor

NAMTI-Essential Instructional Skills for Professional Driver Trainers

NATMI-Motor Fleet Basic

NATMI-SAFETY & DOT Compliance

Trained in the use of .38 cal and 9mm handgun and shotgun

Unarmed Self Defense/Interviews & Interrogation

Greyhound Driver Training

Screening of Observational Techniques (SPOT)-I am a certified Trained the Trainer

Private Sector Intelligence-Developing an Understanding of Business Intelligence and its Value (Certificate of Attendance)

Homeland Security-Private Sector Counterterrorism Awareness (Certificate of Attendance)

Transportation Sector Network Management

Cyber Security

Enhanced Critical Infrastructure Protection Initiative Private Sector Counterterrorism Workshop (Certificate of Attendance)

I-Step Seminar with New Jersey, New York

I-Step-Bus Industry Safety Council Tabletop Exercise in Florida

New Jersey Motorcoach Rapid Response Functional Exercise

2010 IEEE International Conference

New Jersey SIM CELL Bus Exercise

PABT(Port Authority Bus Terminal) Motor Coach Security Working Group-( I am a member)

**References Available Upon Request**