

**ABA Certified Travel Industry Specialist Program  
2012 Course Enrollment Form (Member)**

Name _____	Employer _____
Residence P.O. Box _____	Business P.O. Box _____
Residence Address _____	Business Address _____
City _____	City _____
State _____ Zip _____	State _____ Zip _____
Residence Tel. # _____	Business Tel. # _____
Residence Fax # _____	Business Fax # _____
Residence E-mail _____	Business E-mail _____

<b><u>ENROLL IN CTIS PROGRAM (five classes)</u></b>	<b><u>Fee</u></b>	<b><u>Amount</u></b>
PROGRAM DATES: MARCH 15 - DECEMBER 15, 2012		
20% DISCOUNT WHEN ENROLLING BEFORE FEBRUARY 15, 2012	\$848	\$ _____

**Courses Required for CTIS Certificate**

<b><u>Customer Service</u></b>	\$212	\$ _____
Course Dates: March 15 - April 30, 2012		
10% Discount when enrolling before February 15, 2012	\$190.80	\$ _____

<b><u>Promoting Your Business</u></b>	\$212	\$ _____
Course Dates: May 1 - June 30, 2012		
10% Discount when enrolling before April 1, 2012	\$190.80	\$ _____

<b><u>Business Grammar and Writing</u></b>	\$212	\$ _____
Course Dates: July 1 - August 31, 2012		
10% Discount when enrolling before June 1, 2012	\$190.80	\$ _____

**Elective Courses (choose two)**

<b><u>Effective Advertising</u></b>	\$212	\$ _____
Course Dates: September 1 - October 15, 2012		
10% Discount when enrolling before August 1, 2012	\$190.80	\$ _____

<b><u>Running a Business: Understanding the Numbers Is Step #1</u></b>	\$212	\$ _____
Course Dates: September 1 - October 15, 2012		
10% Discount when enrolling before August 1, 2012	\$190.80	\$ _____

<b><u>Personal Organization &amp; Effectiveness</u></b>	\$212	\$ _____
Course Dates: November 1 - December 15, 2012		
10% Discount when enrolling before October 1, 2012	\$190.80	\$ _____

<b><u>Ignite Your Effectiveness by Improving Your Sales Skills</u></b>	\$212	\$ _____
Course Dates: November 1 - December 15, 2012		
10% Discount when enrolling before October 1, 2012	\$190.80	\$ _____

	Total	\$ _____
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**Mail to:** IUPUI Community Learning Network Continuing Education

**518 Indiana Avenue**, Indianapolis, IN 46202-5171 (Note new address)

Please enclose check or money order (payable to IUPUI) or enroll online with a VISA/Mastercard/Discover/American Express on a secured site. New university security policies effective 1/1/11 prevent IUPUI staff from enrolling students over the phone, email/mail and/or fax, using their credit card, students must enroll themselves. Please call Sherry Blackburn 317-274-5052 or email her at [sblackbu@iupui.edu](mailto:sblackbu@iupui.edu) for specific enrollment instructions. Also, you will purchase your own book(s) for these classes. I suggest Amazon.com. I will provide you with the specific Book information including the ISBN # a few weeks before each class begins.

10/5/11